

**TUESDAY, MAY 13, 2025**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, May 13, 2025, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from May 6, 2025, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated May 13, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$420,046.39 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated May 13, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$1,674.19 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATIONS:

**\$18,448.99 – 235.2002.5976 – E911 CPD Other – Commissioners**

**\$46,711.26 – 235.2002.5977 – E911 PCSO Other - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Cash Advance Back Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for CASH ADVANCE BACK:

**\$7,172.00 953.2099.5801 – Advance Back HSGP Grant – Sheriff**  
**TO**  
**101.0000.4910 – Advance In General Fund - Sheriff**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Tiffany Nash:**

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals - None
- This Week
  - PARR Installations continue
  - SW Pickaway Part Time Staff Ribbon Cutting – 5/12
  - Radio Program with Chief Bennett – 5/12
  - EMA Director’s Call - 5/15
  - Bomb Incident Response & Prevention Class at South Bloomfield – 5/16
- Next Week
  - New Holland Radio Visit – 5/19
  - Ohio VOAD Lunch and Learn – 5/21
  - EPA Regional Meeting – 5/21
  - Fire Chiefs Meeting – 5/21
  - Ohio EMA Grant Call – 5/22
- Programs
  - EMA Operations
    - Pickaway County Fair
      - Emailed Fair Board Friday stating that EMA will not be able to support the First Aid booth due to liability and scope of practice. Provided resources and contacts from medical agencies that could support. They are aware of the conversation so it should be a warm handoff.
      - I received a call from a Fair Board Member, Mr. Justus, asking about drone rules during the fair. The Fair as a contractor that they want to fly to take video.
        - How would the Commissioners like drones to be addressed during the fair?  
Same as last year?

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- 24 radios have been ordered from MARCS to support the Fair to ensure they have what they need. Will reevaluate availability after link layer.
- Weather Support
  - Specific weather reporting has been requested for Commercial Point Homecoming and the Fair. EMA will receive daily weather forecasts for the event area as well as emergent notification of any severe weather incoming.
- 911 Coordinator
  - Pickaway is slated to go live with E911 in 4th quarter 2025 – received call 5/12/2025 from the State saying that they are planning on us going live October or November. Requested not to go live during Pumpkin Show week. The State agreed.
- LEPC
  - Diesel spill at 23 & Pittsburgh Rd on 5/6/2025 – 125 gallons
    - Large cleanup that spanned 1/8 mile and was on the asphalt and standing in ditches.
    - That makes 8 on the year.
- Radio Programming
  - Sorting through radio identification – finding duplicates, issues
    - Encryption still a work in progress – working with Motorola.
    - Have had issues with accessories malfunctioning – working with Motorola.
    - Several Sheriff’s Office vehicles went dead after radios were installed. The radio head in the rear was drawing current. Each vehicle was wired differently which made it difficult to triage. They should be fixed now.
  - PARR continues to install radios and is making great progress.
  - With us doing the programming, we have saved the county \$62,000 in county office programming alone (EMA, Engineer, and Sheriff’s Office).
  - Identifying a huge number of radio IDs that the county is paying for but are not in use. After link layer, these will be deactivated, saving us money.
- CERT
  - Letter sent to the CERT Team 5/13/2025 explaining Fair situation and that they may be activated to support the medical organizations.

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: May 13<sup>th</sup>
  - Upcoming Subdivision(s)
  - Platting Variance Request
  - Darby Township Zoning Amendment
  - Jackson Township Zoning Amendment
- Outstanding Plats:
  - Graham Ravines Sketch Plan
- Lot Splits:
  - Approved 4 lot splits in the last week, 12 open applications currently.
- CDBG
  - Critical Infrastructure – Fillmore Contract – Village of Ashville

**In the Matter of**  
**Report Provided by Preston Schumacker:**

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 22 dogs. There were 6 visitors to the shelter last week and 4 volunteers.

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**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Installed an 8 port switch in Jail Central to accommodate additional testing for IDnetworks JMS.
- Ordered Azure Active Directory Premium P1 Licensing for YubiKey testing
- Mark Tucker Quote for fusing fiber runs to Jail Datacenter
- MDR setup follow up with Sophos Scheduled
- Continuing to replace the remaining Windows 10 machines.
- Mark Yarnell finished the Board of Elections network migration and all 4 BOE servers have been migrated to new VM Environment.
- Wasabi Offsite Storage was renewed for 1 year. Increased offsite storage from 25TB to 35TB to accommodate growth. SO Wasabi renewal is in December. Mr. Adkins is in hopes of having migration at a point where that renewal will not be needed.
- Attended the first Software Solutions webinar.

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims, and one unemployment claims filed for the week. There are two total BWC claims for 2025. Total unemployment claims filed are at two for 2025.
- Casualty Insurance: Civil litigation claim filed with CORSA.
- Two new hire packets were sent out last week (Building Department & Dog Shelter). A total of 35 new hire packets have been handed out in 2025. Job openings for part-time and full-time Custodial (three applications received and interviews pending), Auditor's Office Weights and Measure Inspector posted (status unknown). Maintenance Worker posted with two applications received.
- Building Department Expansion: With Angie's help bid process going to publication. Angie worked with John Ankrom to finalize.
- Maintenance:
  - The renovation of the Clerk of Courts: Awaiting front counter from Pine Valley.
  - Judge Chafin's Office and courtroom updates: Painting office (internal) started yesterday Monday, May 12<sup>th</sup>.
  - JFS elevator replacement (2025 capital improvement) projected in May.
  - Memorial Hall chair lift replacement (2025 capital improvement) July-August.
  - Pickaway County Sheriff's Office chiller repairs completed and up and running. Insulation completed last week.
  - Memorial Hall Roof: Hole in roof valley. Quote from Bo-Lacey.

**In the Matter of**  
**Discussion with Jermey Primmer:**

Jeremy Primmer met with the Commissioners to discuss the current talk of abolishing real estate taxes in the State of Ohio. Language has been approved to go through to gather signatures to place on the ballot for voting. Mr. Primmer mentioned no longer offering tax abatement in place of stopping property taxes and treating everyone equal. The school system cannot keep up with the growth and the property taxes collected are not enough for the schools.

**In the Matter of**  
**TNT Cabling Solutions Quote for**  
**Pickaway County IT Department:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following quote from TNT Cabling Solutions in the amount of \$3,895.00 for the Pickaway County IT Department. The scope of work is to terminate singlemode fiber at the EOC and Radio IDF.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bo Lacey Construction LLC quote for**  
**Memorial Hall Roof Repairs:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following quote from BoLacey Construction, LLC in the amount of \$6,320.00 to make repairs to the roof at Memorial Hall.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Community Development Block Grant**  
**Village of Ashville, Randolph Street**  
**Street, Storm and Water Improvement Project**  
**Contract, Notice of Award, Notice to Proceed and**  
**Notice of Commencement for Public Improvement:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following and authorize Commissioner Jay Wippel to execute the Contract, Notice of Award, Notice to Proceed and Notice of Commencement for Public Improvement for the Community Development Block Grant, Village of Ashville Randolph Street, Storm and Water Improvement Project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**PIC-TR127-2.23 PID #109316 McLean Mill Road**  
**Change Order No. 4 with Complete General Construction Company**  
**For Pickaway County Engineer Department:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve Change Order No. 4 with Complete General Construction Company for the PIC-TR127-2.23 PID #109316 McLean Mill Road Project for the Pickaway County Engineer Department. The change order closes out all quantities.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger presented a quote for \$27,300.00 for the Engineer's Office conference room. Scanning will finish all their files.

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**In the Matter of**  
**GeoPro Imaging LLC Quote for the**  
**Engineer's Office Scanning Project:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following quote from GeoPro Imaging, LLC in the amount of \$27,300.00 to scan documents for the Engineer's Office conference room. The scanning project includes 20 map drawers, 14 lateral drawers and 4 cabinet drawers. The files consist of bridge files, speed studies and various other files.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Sheriff Hafey:**

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff:

- Sheriff Hafey received armor plates from United State Deputy Sheriff's Association and they will be sent to the local schools for School Resource Officers.
- Radios are being programed. Most of the patrol officers are done. Waiting for cruisers to be done.
- Commissioners addressed a culda-sac that is coming before planning commission for approval. It has safety issues and the fire chief is concerned. Sheriff Hafey is familiar with where the culda-sac is to be installed. Sheriff Hafey will attend planning commission later today.

**In the Matter of**  
**2025 CORSA Program Renewal**  
**With Hummel and Plum Insurance:**

Brian Nelson, Hummel and Plum Insurance presented the renewal rates for 2025 CORSA Property and Casualty. The 2025 renewal is \$330,986 which is an 8.37% increase. Member credits received in 2025 Loss Control Incentive Program \$922. Reimbursement programs consist of cybersecurity and law enforcement. Mr. Nelson will reach out to Robert Adkins, IT Director and the Sheriff's Office. There is now \$2 million in cyber coverage enhancements. Deductibles are \$5,000 for property and \$2,500 for auto. The Commissioners requested pricing for deductible increases.

**In the Matter of**  
**Pickaway County Community Action**  
**With Jonna Motter, Director:**

Jonna Motter, Pickaway County Community Action Director, met with the Commissioners to provide an update. Ms. Motter has been settling in since starting in February. Ms. Motter provided the annual report. They are working on the men's transition housing. There are currently ten men living there and they can house up to 16 men. They are seeing a lot of first-time homeless and first-time homeless veterans that have not utilized veterans' benefits. They served over 200 families worth fresh produce and the need keeps continuing to grow. They want to push the school supplies for families and gear additional donations for older children.

**In the Matter of**  
**Struckman Annexation Discussion with**  
**Michael Struckman and Wendy Sizemore:**

Micheal Struckman and Wendy Sizemore stopped to discuss with the Commissioners the annexation that was denied on April 29, 2025. Ms. Sizemore started by asking if the Commissioners were aware that they offered 50 acres to Teays Valley School and 5 Acres to the Fire Department. The Commissioners stated they had no knowledge. Ms. Sizemore went on to explain that Wasmus Construction (father of Cory Wasmus) is a competitive contractor and is working with developers involved in the area. The Wasmus family knew the

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Struckman property was for sale and did not have the means to purchase the property. Commissioner Wippel explained that the process they look at is if water, sewer, road, street maintenance can be provided and in the past the village stated they could not provide services. Village council members were told not to attend the April 29<sup>th</sup> annexation meeting and threatened with a lawsuit if they did so by local individuals.

Mr. Struckman stated that the village is not turning down building permits. Ms. Sizemore informed that they were building a lift station with their personal funds of \$2 million and should be online in the next 30 days. Mr. Struckman was going to absorb the cost of a new lift station since their current station is at capacity. Ms. Sizemore informed that Nancy Dyer attended the meeting, and she is the president of council and did not speak or clarify. She voted against it and chose not to share her insight. The Commissioners discussed property on Durrett Road that was annexed last year. Ms. Sizemore stated the property on Durrett Road that was annexed is a different water line.

**In the Matter of**  
**2025 Energy Program with**  
**Palmer Energy, Phill Dysard:**

Phill Dysard, Palmer Energy, met with the Commissioners to discuss the 2025 Energy Program. There are three separate pool groups. Some of the county will be in group 1 Dynegy (\$0.08046KWh) and a few under group 2 with CPV Energy (\$0.05757 kWh + capacity costs). The term is for 24-month pricing. Mr. Dysard will gather information to potentially add the fairgrounds to the contract.

**In the Matter of**  
**Indigent Defense Contract for FY2026**  
**With the Office of the Ohio Public Defender State Agency:**

Patrick Clark and Elizabeth Miller, Ohio Public Defender's Office, met with the Commissioners to discuss the 2026 Ohio Public Defenders Contract. Mr. Clark informed that they are looking at 88% reimbursement rate next year. Contract amount of \$37,776 for the county from July 1, 2025, to June 30, 2026.

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the contract with the Office of the Ohio Public Defender State Agency for the FY202 Contract for indigent defense for Pickaway County. The amount of \$37,776.00 shall be paid in four equal installments of \$9,444.00 (July 1, 2025, October 1, 2025, January 5, 2026, and April 1, 2026.)

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending May 10, 2025.

A total of \$415 was reported collected as follows: \$120 in dog license; \$105 in dog license late penalty; \$100 in redemptions; \$10 in adoptions; \$25 in micro chip fees and \$55 in private donations.

Nine (9) stray dogs were processed in; one (1) dog was adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Scherer, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk